



## CAMP HOST SERVICE AGREEMENT

This is a Service Agreement by and between the County of Santa Clara, a political subdivision of the State of California, (hereinafter referred to as the "County") and \_\_\_\_\_ an individual ("Camp Host"), for volunteer camp host services to be provided at \_\_\_\_\_. This Service Agreement is a volunteer agreement and shall not be construed as an employment contract, however, Camp Host shall be afforded confidentiality of, and the right to review, Camp Host's personnel information as proffered under the Information Practices Act, Civil Code Section 1798.17, et. seq. and as amended.

County and Camp Host agrees as follows:

### 1. COUNTY REIMBURSEMENT OF CAMP HOST EXPENSES:

In lieu of direct reimbursement for expenses, during the Term of this Service Agreement, County will provide the Camp Host with the following:

- a) A complimentary and temporary license to use one recreational vehicle site, and associated water, electrical, and garbage services, which shall be limited to reasonable and normal use;
- b) Complimentary fingerprinting clearance service with the County of Santa Clara Sheriff; and,
- c) Waiver of applicable vehicle entrance fees for the Camp Host and the listed occupants in Section 6.

### 2. CAMP HOST SERVICES: Camp Host agrees to provide a minimum of 20 hours per person per week of volunteer service. Typical Camp Host tasks may include the following:

#### A) Guest and Safety Services:

- Greet and provide park information to visitors.
- Assist in conducting interpretive programs.
- Staff and maintain the park visitor center or kiosk.
- Conduct campground checks.
- Call for emergency services as required.
- Maintain a monthly work log for review by the supervising Park Staff person.
- Monitor after hours activities and report suspicious activities to the County.
- Be helpful, courteous and accessible to all park visitors, neighbors and employees.

#### B) Maintenance:

- Perform campground litter patrols, trash collection and restroom maintenance.
- Perform minor campground repairs and grounds maintenance consistent with Camp Host's experience and qualifications.
- Maintain Camp Host camp site in a clean and orderly condition at all times.

#### C) Other Duties:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

#### D) Allocation of Hours:

- Maintenance \_\_\_\_\_
- Operations \_\_\_\_\_

### 3. CAMP HOST QUALIFICATIONS/REPRESENTATIONS

As a material condition of this Service Agreement, Camp Host represents that Camp Host:

- a) Is at least eighteen (18) years of age;
- b) Has read the Camp Host Manual; and
- c) Possesses and will maintain during the term of this Service Agreement all of the following:
  - i. A valid and current State issued vehicle driver's license;

- ii. Current vehicle registration with the proper Department of Motor Vehicles
- iii. Current vehicle insurance that meets the minimum insurance requirements set forth by the State of California; and
- iv. Eligibility for issuance of a County Driver Permit

In addition the Camp Host must satisfactorily complete the following training, provided by the County, and demonstrate proficiency in the following areas:

- a) Radio Training
- b) First Aid/ CPR/ AED Certification within 4 months of signing or placement

**4. CAMP HOST SITE CONDITION**

Camp Host will not alter the site landscaping, utilities, add or change locks, re-key existing locks or change opening devices, or make any alteration to the Park or site without County's prior written consent. Camp Host will not store any materials, equipment or supplies outside the recreational vehicle.

**5. EQUIPMENT AND KEYS ISSUANCE**

Camp Host acknowledges receipt of the following items:

- Key(s) to park gates \_\_\_\_\_
- Key(s) to park facilities \_\_\_\_\_
- Remote control devices \_\_\_\_\_
- County Parks' radio \_\_\_\_\_

Other items as described below:

\_\_\_\_\_

\_\_\_\_\_

Camp Host agrees to pay all costs related to the loss of any keys or issued equipment.

**6. OCCUPANTS / PETS / GUESTS**

The Camp Host site is for the sole use of the Camp Host and the following named person(s). The total site occupancy may not exceed three (3) people:

	Name (please print)	Age/Gender	Relationship
Camp Host	_____	_____	_____
Other	_____	_____	_____
Other	_____	_____	_____

Not all host sites permit pets. Therefore, no pet shall be kept on or about the site without County's prior written consent. Prior consent may be revoked, in the sole discretion of County, if pet causes complaints, endangers park habitat, visitors or invitees, creates a nuisance, or causes damage. Camp Host may have a maximum of four pets:

	Name	Breed
Pet	_____	_____
Pet	_____	_____

**7. RULES/REGULATIONS**

Camp Host shall comply with park rules, laws and regulations, including those regarding pets in parks if pets have been permitted, and is subject to associated fines, penalties or orders to immediately leave the Park for violation of said rules.

**8. TERM AND TERMINATION OF SERVICE AGREEMENT**

This Service Agreement is effective from \_\_\_\_\_ until \_\_\_\_\_ or until terminated in accordance with this section ("Term"). Either party may terminate this Service Agreement, or the license extended, at any time upon seven (7) calendar days written notice. County will deliver such notice to Camp Host at the site; and Camp Host will deliver such notice to County's on site County Park Ranger or site manager. Upon expiration of the seven-day notice period, Camp Host must have removed all personal property from and vacated the Camp Host site. In the event Camp Host does not vacate the Camp Host site as provided in this section, in

