## EVERYONE Belongs @ Parks

## Now Hiring Extra Help PARK SERVICES ATTENDANTS

*Extra-Help staff are limited to 1,040 hours per fiscal year* 

Visit Parks.sccgov.org/careers for application instructions

Be part of a dedicated team that stewards over 52,000 acres of the finest natural resources and historic areas. Santa Clara County Park's provides outstanding recreational opportunities in beautiful natural locations and is one of the largest regional park systems in California with 28 parks.

Park Services Attendant responsibilities include providing excellent customer service, greeting visitors, collecting fees, completing and verifying reservations, and must be available to work odd hours, weekends and holidays.

Park Services Attendants have opportunities to develop skills and gain experience in a variety of duties in support of park operations, visitor services, and programs including the protection and preservation of natural, cultural and historic resources making Santa Clara County Parks one of the most interesting places to work.

> Contact Parks Human Resources for more information <u>ParksHR@prk.sccgov.org</u>



## Minimum Qualifications & Employment Standards

- ✓ If driving, possession of a valid California Drivers license
- ✓ Must be able to pass a Livescan background check
- ✓ Must complete a TB Screening
- ✓ Training and experience equivalent to a high school diploma
- Six (6) months of customer service and/or fee collection that includes heavy public contact
- ✓ Knowledge of:
  - ✓ Principals of Customer service
  - ✓ Basic mathematics
  - Computer applications such as word processing, spreadsheets, and databases
- ✓ Ability to follow oral and written instructions and communicate effectively with a culturally diverse population
- ✓ Must be available to work odd hours, weekends and holidays
- ✓ Must be eligible for employment in the United States

For instructions how to apply, visit our website Parks.sccgov.org/careers