

**County of Santa Clara**  
**Parks and Recreation Department**  
**Park Ranger Operations Division**  
5965 Silver Creek Valley Road. San Jose, CA 95138  
(408) 355-2200



**Parks Personnel Complaint Form**

Complainant's Full Name:

Street Address:

City, State, Zip:

Phone:

Email:

Can we contact you:  Yes  No

Name of Employee(s) Involved (If known):

Park Ranger Personnel only - Badge Number (if known):

Witnesses: (Name, address & phone home, business, cell., and any attachments)

\_\_\_\_\_  
\_\_\_\_\_

Date of Occurrence:

Time:

Incident Location:

To Be Completed by Parks Department Staff Only:

SCC Parks Department Report Number (if applicable):

Complaint: (use additional pages if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please read and sign on reverse side**

**County of Santa Clara**  
**Parks and Recreation Department**  
**Park Ranger Operations Division**  
5965 Silver Creek Valley Road. San Jose, CA 95138  
(408) 355-2200



**County of Santa Clara**  
**Department of Parks and Recreation**  
**Boland Bill Admonishment**

Please read this admonishment explaining California Law. Your signature is optional.

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST PARKS DEPARTMENT PERSONNEL FOR ANY IMPROPER CONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZENS COMPLAINTS. YOU HAVE A RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER INVESTIGATION THAT THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT; EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZENS COMPLAINTS AND ANY OTHER REPORTS OR FINDINGS RELATING TO COMPLAINTS MUST BE RETAINED BY THIS AGENCY FOR AT LEAST FIVE YEARS.

Complainant's Signature \_\_\_\_\_ Date: \_\_\_\_\_